



Sunday's at Sterling Chapter Hosting Duties

2508 St Charles Place, The Villages, FL 32163

QGOTV Purpose: The purpose of this organization shall be to promote an interest in and appreciation of the art of quilting, share quilting information, provide Education for Guild Members and be of service to our community.

Where: Torch Lake Room at Sterling Heights Recreation Center

When: Every Sunday. Please check the QGOTV.org calendar for recreation center maintenance closures.

Hours: 11:30 AM - 3:50 PM

Who: One to two people are needed to host the entire time of the event

Designated Sundays:

1st Sunday is "Back to Basics" where the hosting chapter is encouraged to provide a 15-20 minute Demo related to quilting or sewing

3rd Sunday is "Scrappy Sunday" where "usable" fabric scraps are brought in or can be found in the bin to share with fellow quilters for personal or use on charity quilts.

Sundays at Sterling Purpose: To align with the QGOTV Purpose and provide a place for open sewing to all our members.

Hosting Responsibilities on Arrival:

1. The recreation staff will set up the room. Please see that it has been returned to the "set up" condition before you leave.
2. We have been given permission to use the Sterling Stitchers Chapter supplies (stored in the closet). Irons and ironing boards, electric extension reels, table risers, and cutting mats are among the items that can be used. We must take care of these items and return them to the closet just as we found them. Start with one cutting mat and ironing board and add additional if a large crowd is in attendance. **If an item has been found that is broken or not working properly the hosting chapter should notify Ruth Strocchia at qgotvvp@gmail.com**
3. The hosting chapter should position themselves close to the door to welcome members, making sure they have everything they need for a pleasant experience. Guests are permitted with a member. Other interested people may stop in to see what is going on. We should be polite and welcoming.
4. The recreation center does not allow any tape, so place the sign on the door handle. Flyers and other information can be placed on the table.
5. The recreation center supplies water only, snacks and other beverages are allowed if brought.
6. **Other: Basting Sprays are not allowed. Strong perfumes are discouraged.**



Hosting Duties on Departure:

7. Check that no threads, pins or scraps are on the floor. **Place all supplies, that you have taken, back in the closet.** Make sure that irons are cooled down and the water chamber is emptied. We are responsible for leaving the room just as we found it. Do not move tables or chairs, as the recreation center employees to do it for you. They take tables down after we leave.
8. Scraps on the 3rd Sunday should be returned to the bin and placed back in the closet. The hosting chapter can use their discretion to discard scraps that are not "usable".

Please contact the following if any concerns or problems arise while hosting: Ruth Strocchia at qgotvvp@gmail.com.